

Team Building – 1 Day Course

Course Overview

This team building course provides a deeper understanding of the people a team and how to get the best out of them as they work together towards achievement.

Who Should Attend

This course will benefit delegates newly appointed or soon to be promoted to Team Leader, Supervisor or Manager. In addition existing Team Leaders, Supervisors and Managers wishing to refresh their skills or those that have received no formal training will also benefit.

Course Content

Introduction

- Overview

Time Management Self Awareness

- The impact poor Time Management has
- Delegate or Dump

Communication Problem Solving

- Transactional Analysis Overview
- Assessing Team Communication Skills
- Types of team communication
- 10 Essential Questions to ask

Goal Setting & Planning

- Breaking goals down
- Setting targets
- Assessment methods

Murder at Glasstap Grange

- This is versatile activity that assesses and develops a range of skills including Communication Skills, Team skills, Problem Solving skills, Leadership skills and Time Management.
- It can also be used for existing teams to provide a powerful way of assessing the team dynamics and testing the team's commitment to team work as well as their ability to communicate effectively and work co-operatively together.

Additional Information

- CD Manuals and Certificates provided
- Course timings – 9.30 am- 5.00 pm
- Buffet lunch included and free parking available on site
- Joining Instructions will be sent prior to attending the course

Course Costs

To book this course or for further information please contact the training team on Tel - 01604 655 900 or email – training@paradisecomputing.co.uk

